



THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA  
MATERIALS MANAGEMENT DEPARTMENT  
101 OLD VENICE ROAD OSPREY, FLORIDA 34229  
TELEPHONE (941) 486-2183 FAX (941) 486-2188

Enc. \_\_\_\_\_

September 3, 2013

**TO:** Ms. Lori White, Superintendent  
Members of the School Board

**FROM:** Carol A. Lichon, Manager  
Purchasing & Fixed Asset Accounting

**DATE:** August 20, 2013

**RE:** *Deletion List*

Listed on the attached pages are items of furniture, equipment, and vehicles that are unaccounted for, traded in, irreparable, otherwise inoperative or obsolete. Upon Board approval, these items will be deleted from the active property records and disposed of in accordance with Chapter 274 of the Florida Statutes and any applicable Federal regulations. The following information is listed for each item:

Asset Number – This is the property record number and the inventory number assigned to the item by the Fixed Asset Accounting Office.

Description - This is a brief description of the item.

In-Service Date - This column indicates the year the item was acquired.

Acquisition Cost - Chapter 274 of the Florida Statutes does not provide for any depreciation in the value of equipment. Therefore, all values shown are historical or estimated costs.

Retirement Reason - This column gives a brief reason why the item is classifiable as property to be deleted. This description is taken from the "Deletion of Property Report" form that is completed by the cost center head of the school or department to which the item is assigned.

Additional non-tagged items with an original acquisition value below \$750 will be recycled, sold at auction, or otherwise disposed of.

CL/ef  
Attachment

Please be aware that all mail sent to and from Sarasota County Public Schools is subject to the public records law of Florida.

# FIXED ASSET RECORD DELETE

FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

**COST CENTER: PINEVIEW SCHOOL**

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0021	0021	102009	CONVECTION STEAMER	0528	VULCAN	07/11/2002	9,853.00	0.00	08/12/2013	Unusable Due to Deterioration	
<b>** 0021 TOTAL **</b>						<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>			
						1	9,853.00	0.00			

**COST CENTER: SARASOTA SCHOOL OF ARTS & SCIENCES**

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0083	0083	114615	DEMONSTRATION TABLE	0116		09/07/2004	801.20	173.59	07/29/2013	Unusable Due to Deterioration	
<b>** 0083 TOTAL **</b>						<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>			
						1	801.20	173.59			

**COST CENTER: BOOKER HIGH SCHOOL**

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0085	0085	114483	DESIGN JET 110 PLUS	0362	HP	04/26/2005	1,445.00	0.00	08/06/2013	Obsolete	
0085	0085	144647	JOINTER 6"	0632	DELTA	01/20/2009	995.00	762.84	08/06/2013	Obsolete	
<b>** 0085 TOTAL **</b>						<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>			
						2	2,440.00	762.84			

**COST CENTER: MCINTOSH MIDDLE SCHOOL**

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0141	0141	145944	LAPTOP 6930P	0356	HP	04/17/2009	1,320.00	726.00	08/20/2013	Unaccounted For	12-62092
<b>** 0141 TOTAL **</b>						<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>			
						1	1,320.00	726.00			

**COST CENTER: OAK PARK SCHOOL**

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0293	0293	83929	STEAMER/KETTLE COMBO	0528	VULCAN	06/19/1996	10,298.00	0.00	08/12/2013	Unusable Due to Deterioration	
<b>** 0293 TOTAL **</b>						<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>			
						1	10,298.00	0.00			

**COST CENTER: TRIAD NORTH**

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0294	0294	107761	IMAC COMPUTER	0367	APPLE	10/31/2003	1,879.00	0.00	08/13/2013	Obsolete	
0294	0294	141314	COMPUTER DC5800	0367	HP	05/12/2008	969.00	161.50	08/13/2013	Obsolete	
0294	0294	144764	LAPTOP D531	0360	DELL	06/21/2007	1,195.99	0.00	08/13/2013	Obsolete	
0294	0294	144765	LAPTOP D531	0360	DELL	06/21/2007	1,195.99	0.00	08/13/2013	Obsolete	
0294	0294	144766	LAPTOP D531	0360	DELL	06/21/2007	1,195.99	0.00	08/13/2013	Obsolete	
<b>** 0294 TOTAL **</b>						<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>			
						5	6,435.97	161.50			

# FIXED ASSET RECORD DELETE

FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

COST CENTER: SARASOTA COUNTY TECHNICAL INSTITUTE

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	130381	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	07/30/2013	Obsolete	
0391	0391	130395	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	07/30/2013	Obsolete	
0391	0391	132407	COMPUTER DC5700	0367	HP	06/19/2007	909.00	0.00	07/30/2013	Not Economical to Repair	
0391	0391	132817	COMPUTER DC5700	0367	HP	06/27/2007	909.00	0.00	07/30/2013	Not Economical to Repair	
0391	0391	136276	LAPTOP 6710B	0360	HP	10/02/2007	1,126.25	0.00	07/30/2013	Not Economical to Repair	
0391	0391	139016	LAPTOP 6710	0360	HP	11/07/2007	1,126.25	0.00	07/30/2013	Not Economical to Repair	
0391	0391	139020	LAPTOP 6710	0360	HP	11/07/2007	1,126.25	0.00	07/30/2013	Not Economical to Repair	
0391	0391	122705	COMPUTER DC5100	0367	HP	06/20/2006	875.02	0.00	07/30/2013	Obsolete	
0391	0391	122707	COMPUTER DC5100	0367	HP	06/20/2006	875.02	0.00	07/30/2013	Obsolete	
0391	0391	122708	COMPUTER DC5100	0367	HP	06/20/2006	875.02	0.00	07/30/2013	Obsolete	
0391	0391	122710	COMPUTER DC5100	0367	HP	06/20/2006	875.02	0.00	07/30/2013	Obsolete	
0391	0391	122714	COMPUTER DC5100	0367	HP	06/20/2006	875.02	0.00	07/30/2013	Obsolete	
0391	0391	122721	COMPUTER DC5100	0367	HP	06/20/2006	875.02	0.00	07/30/2013	Obsolete	
0391	0391	127843	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	07/30/2013	Obsolete	
0391	0391	127858	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	07/30/2013	Obsolete	
0391	0391	128430	LAPTOP NC6320	0360	HP	02/20/2007	1,129.00	0.00	07/30/2013	Obsolete	
0391	0391	130372	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	07/30/2013	Obsolete	
0391	0391	141932	COMPUTER DC5800	0367	HP	06/30/2008	1,013.00	185.72	07/30/2013	Not Economical to Repair	
0391	0391	144326	LAPTOP 6710B	0360	HP	10/03/2008	1,125.62	0.00	07/30/2013	Not Economical to Repair	
<b>** 0391 TOTAL **</b>							<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>		
							19	19,692.59	185.72		

COST CENTER: NORTH PORT HIGH SCHOOL

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
1251	1251	99607	PRESSURE WASHER	0612	HONDA	07/24/2001	925.00	0.00	08/20/2013	Not Economical to Repair	
<b>** 1251 TOTAL **</b>							<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>		
							1	925.00	0.00		

COST CENTER: EXECUTIVE DIRECTOR - ELEMENTARY

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9003		133448	COMPUTER DC7700	0367	HP	06/01/2007	1,305.23	0.00	08/08/2013	Not Economical to Repair	
9003		133608	COMPUTER DC7700	0367	HP	06/01/2007	1,305.23	0.00	08/08/2013	Not Economical to Repair	
<b>** 9003 TOTAL **</b>							<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>		
							2	2,610.46	0.00		

# FIXED ASSET RECORD DELETE

FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

COST CENTER: EXECUTIVE DIRECTOR - SECONDARY

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9004		114541	COMPUTER GX280	0367	DELL	05/05/2005	1,639.00	0.00	08/08/2013	Not Economical to Repair	
9004		133602	COMPUTER DC7700	0367	HP	06/01/2007	1,305.23	0.00	08/08/2013	Not Economical to Repair	
<b>** 9004 TOTAL **</b>							<b>ACQ COST</b>	<b>CURR VAL</b>			
								<b>2,944.23</b>	<b>0.00</b>		
							<b>NO. OF ITEMS</b>	<b>2</b>			

COST CENTER: INFORMATION SERVICES

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9020		127046	COMPUTER DC5700	0367	HP	01/23/2007	1,093.62	0.00	08/08/2013	Not Economical to Repair	
9020		127076	COMPUTER DC5700	0367	HP	01/23/2007	1,093.62	0.00	08/08/2013	Not Economical to Repair	
9020		128272	LAPTOP NW9440	0360	HP	03/02/2007	4,195.00	0.00	08/08/2013	Not Economical to Repair	
9020		128273	LAPTOP NW8440	0360	HP	03/02/2007	3,713.00	0.00	08/08/2013	Not Economical to Repair	
9020		99199	32" MONITOR CART	0177	MOBIL	07/03/2001	1,323.52	0.00	08/08/2013	Obsolete	
9020		107028	INSPIRON 8500 LAPTOP	0360	DELL	09/18/2003	2,771.00	0.00	07/29/2013	Not Economical to Repair	
9020		116543	LAPTOP NX9600	0360	HP	06/29/2005	1,904.00	0.00	07/29/2013	Not Economical to Repair	
9020		122049	LAPTOP NC6220	0360	HP	02/16/2006	1,299.00	0.00	08/08/2013	Not Economical to Repair	
9020		122674	LAPTOP NC6320	0360	HP	06/13/2006	1,184.62	0.00	08/08/2013	Not Economical to Repair	
9020		125139	LAPTOP NC6320	0360	HP	09/05/2006	1,678.00	0.00	08/08/2013	Not Economical to Repair	
9020		125156	LAPTOP NC6320	0360	HP	09/05/2006	1,678.00	0.00	08/08/2013	Not Economical to Repair	
9020		95481	TV 32" COLOR	0231	PHILLIPS	04/11/2000	881.50	0.00	08/08/2013	Obsolete	
9020		133504	COMPUTER DC7700	0367	HP	06/01/2007	1,305.23	0.00	08/08/2013	Not Economical to Repair	
9020		133605	COMPUTER DC7700	0367	HP	06/01/2007	1,305.23	0.00	08/08/2013	Not Economical to Repair	
9020		93297	IMAC COMPUTER	0367	APPLE	11/23/1999	1,070.00	0.00	08/08/2013	Obsolete	
9020		135813	LAPTOP 6710B	0360	HP	08/07/2007	1,049.63	0.00	08/20/2013	Not Economical to Repair	
9020		139708	LAPTOP 6710	0360	HP	11/07/2007	1,126.25	0.00	08/08/2013	Not Economical to Repair	
9020		133466	COMPUTER DC7700	0367	HP	06/01/2007	1,305.23	0.00	08/08/2013	Not Economical to Repair	
9020	0051	143349	PROLIANT ML150 SERVER	0361	HP	06/19/2008	2,497.00	457.78	08/12/2013	Obsolete	
9020	0391	134006	LAPTOP NC6320	0360	HP	06/01/2007	1,195.62	0.00	07/31/2013	Obsolete	
9020	9020	133795	COMPUTER DC7700	0367	HP	06/01/2007	1,305.23	0.00	08/08/2013	Not Economical to Repair	
9020	9020	139222	LAPTOP 6710	0360	HP	11/07/2007	1,126.25	0.00	08/08/2013	Not Economical to Repair	
9020	9020	109856	LAPTOP NX9010	0360	HP	04/16/2004	915.00	0.00	07/29/2013	Obsolete	
9020	9020	95813	RACKMOUNT U.P.S. 1800	0721	BEST POWER	07/17/2000	1,030.00	0.00	08/01/2013	Obsolete	
9020	9020	98559	RACKMOUNT U.P.S.	0721	BEST	04/02/2001	1,030.47	0.00	08/01/2013	Obsolete	
9020	9020	60796	CABLE TESTER T.D.R.	0385		02/01/1988	4,222.39	0.00	07/29/2013	Obsolete	
<b>** 9020 TOTAL **</b>							<b>ACQ COST</b>	<b>CURR VAL</b>			
								<b>43,298.41</b>	<b>457.78</b>		
							<b>NO. OF ITEMS</b>	<b>26</b>			

# FIXED ASSET RECORD DELETE

FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

**COST CENTER: FOOD & NUTRITION SERVICES**

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9021	0111	159500	STEAMER CONVECTION	0528	MARKET FORG	09/24/2010	13,435.92	9,916.99	08/12/2013	Unusable Due to Deterioration	
9021	9021	103754	LASERJET 2200 DN	0362	H.P.	03/06/2003	928.40	0.00	08/08/2013	Unusable Due to Deterioration	
<b>** 9021 TOTAL **</b>						<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>			
						<b>2</b>	<b>14,364.32</b>	<b>9,916.99</b>			

**COST CENTER: HUMAN RESOURCES**

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9023		132436	COMPUTER DC7700	0367	HP	06/21/2007	1,228.61	0.00	08/08/2013	Obsolete	
<b>** 9023 TOTAL **</b>						<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>			
						<b>1</b>	<b>1,228.61</b>	<b>0.00</b>			

**COST CENTER: CHIEF OPERATIONS OFFICER**

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9025		133612	COMPUTER DC7700	0367	HP	06/01/2007	1,305.23	0.00	08/08/2013	Not Economical to Repair	
<b>** 9025 TOTAL **</b>						<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>			
						<b>1</b>	<b>1,305.23</b>	<b>0.00</b>			

**COST CENTER: TRANSPORTATION DEPARTMENT**

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9030	9030	125417	CARD READER	0364	EVERYDAYWIR	12/12/2006	820.71	0.00	08/01/2013	Unaccounted For	12-60534
9030	9030	132773	DIGITAL VIDEO RECORDER	0235	SEON	06/22/2007	1,195.00	327.20	08/01/2013	Unaccounted For	12-60534
<b>** 9030 TOTAL **</b>						<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>			
						<b>2</b>	<b>2,015.71</b>	<b>327.20</b>			

**COST CENTER: MATERIALS MANAGEMENT**

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9033	9020	141337	PROLIANT ML310 SERVER	0361		05/05/2008	3,733.01	622.17	08/20/2013	Obsolete	
<b>** 9033 TOTAL **</b>						<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>			
						<b>1</b>	<b>3,733.01</b>	<b>622.17</b>			

**COST CENTER: SAFETY & SECURITY**

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9035		125619	COMPUTER DC5700	0367	HP	01/23/2007	954.00	0.00	08/08/2013	Obsolete	
<b>** 9035 TOTAL **</b>						<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>			
						<b>1</b>	<b>954.00</b>	<b>0.00</b>			

# FIXED ASSET RECORD DELETE

FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

COST CENTER: CURRICULUM & INSTRUCTION

LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9054	103577	MICROCOMPUTER GX260	0367	DELL	01/31/2003	1,242.00	0.00	07/29/2013	Obsolete	
9054	117743	COMPUTER DC5100	0367	HP	12/22/2005	935.00	0.00	07/29/2013	Obsolete	
9054	117856	COMPUTER DC5100	0367	HP	01/04/2006	791.03	0.00	07/29/2013	Obsolete	
<b>** 9054 TOTAL **</b>					<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>			
					<b>3</b>	<b>2,968.03</b>	<b>0.00</b>			

<b>** GRAND TOTAL **</b>					<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>			
					<b>72</b>	<b>127,187.77</b>	<b>13,333.79</b>			